

# Call for Papers

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The “A” class academic journal of Pro Publico Bono – Public Administration edited by the National University of Public Service aims to provide platform for publishing academic articles written in the field of public service.

The aim of the papers is publishing research and professional experience in the fields of public service, public management and public politics, furthermore enhancing the interaction between the academic views and practical implementation, along with advertising the knowledge regarding the development in the quality of public administration.

We are looking forward to receiving articles in the following columns:

## ***Academic proceedings and studies***

The aim of this column is to introduce both the domestic and international research developments in the fields of political sciences, jurisprudence and social sciences and to exchange ideas between academic workshops and doctoral schools.

## ***Professional forum***

The aim of this column is to provide opportunity for scholars in the field of public administration to exchange experiences, to introduce new practice, and to present possible changes in the field of public service.

## ***International Outlook***

The aim of this column is to present the research developments in the field of international and social sciences with special focus on the strategy and practice of international public service, on the cooperation and advancement of European public administration system, on the endeavour of EU, and on the programme of the development in public administration produced by different international organisations.

## ***Review***

This column is dedicated to presenting the academic events, news, programme, reviews, and reports about different conferences in the fields of political sciences, constitutional theories and public administration.

## ***Publishing***

The journal is issued quarterly in Hungarian, and occasionally in English. The table of contents is in English, in German and in French.

The question of publishing or not a submitted article is the task of the editorial board according to their rules of procedure. A member of the editorial board, who is responsible for reporting about the received article, has to come forward with a suggestion of publishing

(or not) the given article based on the opinion of the literary adviser. The stylistic revision and report is anonymous.

The journal of Pro Publico Bono – Public Administration is also published online. Please find the online version under the following link: <http://uni-nke.hu/kutatas/egyetemifolyoiratok/pro-publico-bono-magyar-kozigazgatas> where the archives of the journal are also available.

## CONDITIONS OF PUBLISHING

### *Extent*

The extent of the studies should be no longer than 25 000 n, including the title. Please pay special attention to the hierarchy of titles.

### *Editing*

One page should contain 25–26 lines using either 1.5 or double spacing, using 60 characters to the line, whilst the font is Times New Roman and the size is 12. The margin should be 20 mm on the left hand side, 30 mm on the right hand side, 40 mm on the bottom and 25 mm on the top.

After and before every title, sub-title, quote, one row of space should be left. The most important keywords or parts of a sentence should be highlighted by using cursive type. Any other typography is not acceptable.

Every figure and table should be listed on a single paper and in a single folder using serial number and title for each, and these should be submitted to the editorial board.

Please pay special attention to the submission of the final version of the tables. If the author intends to use any charts or tables that have been already published in any other study, it is the obligation of the author to sort out the question of copyright.

### *Manuscript*

The Manuscript should include the following:

1. Title, subtitle (optional)
2. Abstract (100–150 words): background; aim; method; results; conclusion
3. Keywords (5–8): in alphabetical order for online search, preferably not words already in title
4. Main text
5. Footnotes: please do not use endnotes, only footnotes!
6. Biographical notes (100–150 words) should give current affiliation, research interests and recent publications
7. References
8. Contacts of the author: e-mail address, mailing address

### *Body of the manuscript*

- Author(s) name
- Title, subtitle (optional)

- Abstract: (100–150 words): background; aim; method; results; conclusion
- Keywords (5–8): in alphabetical order for online search, preferably not words already in title
- 1. INTRODUCTION...
- 2. BODY OF THE TEXT (numbering is optional)
  - 2.1 ....
  - 2.2 ....
  - 3. ....
- 4. CONCLUSION...
- Biographical notes (100–150 words) should give current affiliation, research interests and recent publications
- References
- Contacts of the author: e-mail address, mailing address

***Sending the articles to the editorial board***

The article with proper page number should be sent online in Microsoft Word format to the email address of the editorial board: [www.ppb.mk.uni-nke.hu](http://www.ppb.mk.uni-nke.hu) and [csilla.petro@vtki.uni-nke.hu](mailto:csilla.petro@vtki.uni-nke.hu)

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